

PROFESSIONAL DEVELOPMENT COUNCIL: ROLE & PURPOSE DESCRIPTION		
Title:	Professional Development Advisory Council	
Interfaces:	Internal: Superintendent, Board, Cabinet, Staff	
Composition:	Sixty percent EEA members Forty percent classified staff members and parents	
Staff Support:	Teaching & Learning	
Scope of Work	Description of Tasks	Deliverables
Provide resources and programs in an environment of collegiality and collaboration that actively engages all employees of Everett Public Schools in continuous high quality professional learning, designed to support improved job performance resulting in increased equity of access to a high-quality education for each student.	Use the Standards for Professional Learning from the National Staff Development Council, Learning Forward, to create an integrated and extensive professional development program that leads to effective teaching practices, supportive leadership, and improved student results.	Timelines, learning sessions, and assignments
	Utilize multiple sources of data when planning for professional learning sessions. The needs assessment process may include student data, focus groups, surveys, professional development plans, unique student and teacher needs, and new curriculum adoptions.	Professional development needs assessment Specific participation rates
	Utilize researched-based strategies when developing professional learning sessions	Learning sessions that are presented in an intensive, sustained, and continuous manner over time
	Establish and monitor a budget for professional development	Professional development budget
	Select providers of professional development that are of high quality and address the identified learning needs in Everett Public Schools	
	Plan, coordinate, implement, and evaluate professional learning sessions in a cycle of continuous improvement that are aligned to the district's strategic plan	Formative and summative evaluations of learning sessions Implementation report
Authority:	Advisory to Superintendent	
Accountability:	Reports to Deputy Superintendent of Teaching & Learning	
Approvals:	Advisory only	